



**Holy Comforter-Saint Cyprian Catholic Church**

1357 East Capitol Street, SE

Washington, DC 20003

202-546-1885 ♦ [www.hcscchurch.org](http://www.hcscchurch.org)

**Rose Marie “Bonnie” Singletary Education Fund  
Recommendation Letter Instructions**

The Rose Marie “Bonnie” Singletary Education Fund provides financial support to graduating high school seniors who are registered and active members of Holy Comforter-St. Cyprian Roman Catholic Church. Monetary awards will be given to those students who exhibit the following attributes:

1. Involvement in one or more HCSC ministries.
2. Participation in opportunities to serve others through community service.
3. Demonstration of Christian teachings and values.
4. Does well in school.
5. Displays leadership capabilities.
6. Is a good worker.
7. Is respectful, courteous, honest and dependable.

We would appreciate receiving a letter of recommendation from you attesting to the qualities, skills and attributes of the applicant. Please complete the information below and submit with your letter which you may mail (*see address above*), fax (*202-544-1385*) or email (*[jcwalker@hcscchurch.org](mailto:jcwalker@hcscchurch.org)*). **Recommendations are due by June 4, 2018.** For additional information, please contact Ms. Jimmye Claire Walker at 202-546-1885 or email: [jcwalker@hcscchurch.org](mailto:jcwalker@hcscchurch.org).

In writing your recommendation, please include responses to the questions below. All submitted information will be kept secure and confidential and not made available to the public.

1. What is your affiliation with the student?
2. How long have you known the student?
3. Please share with us why you believe this individual should be awarded a HCSC-Singletary Education Award.

**Your Name:** \_\_\_\_\_

**Title**, if applicable: \_\_\_\_\_ **Date:** \_\_\_\_\_

**For verification purposes, please furnish your mailing and/or email address and phone number.**

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**The parishioners of Holy Comforter-Saint Cyprian Catholic Church thank you.**