



## Holy Comforter-Saint Cyprian Catholic Church

1357 East Capitol Street, SE  
Washington, DC 20003  
202-546-1885 ♦ www.hcscchurch.org

## Rose Marie “Bonnie” Singletary Education Fund APPLICATION INSTRUCTIONS

### PURPOSE:

The HCSC-Singletary Education Fund provides a one-time financial award to three graduating Holy Comforter-Saint Cyprian high school seniors who regularly attend Mass, receive the sacraments, have participated in one or more of the parish’s youth or other ministries during their high school years, strive academically, and display a willingness to serve others.

### HISTORY:

The fund, named in honor of Bonnie Singletary who was a youth minister, was established through a generous gift left by Bonnie for the education of our youth. In the spirit of Bonnie’s love of and devotion to the church and to the youth of Holy Comforter-Saint Cyprian, the fund celebrates and honors those youth who embody the guiding principles of Bonnie’s life: *love and service to the church and to others*. The fund represents Holy Comforter-Saint Cyprian’s long standing commitment to providing a firm foundation for the future.

### ELIGIBILITY CRITERIA:

- Applicant and family must be members in good standing<sup>1</sup> of Holy Comforter-Saint Cyprian Catholic Church.
- Applicant and family must regularly attend Mass and partake of the sacraments.
- Applicant must be a member of the HCSC’s Youth Ministry or show proof of sustained active involvement in service to others.
- Applicant must be a high school senior with an overall grade point average (GPA) no lower than 2.5 (C+).
- Applicant must be planning to attend an accredited college, university, trade or technical school in the upcoming academic year (2019-2020).

### APPLICATION SUBMISSION:

1. All four (4) Sections of this application must be completed in their entirety.
2. Please obtain and include the following documents with the completed application:
  - Acceptance letter or other proof of possible attendance from the intended institution or school;
  - Transcript showing current enrollment status and GPA (*this may be submitted by the high school*);
  - Three letters of recommendation from: (1) an academic figure (*teacher, counselor or school administrator*); (2) a church member, and (3) someone of your own choosing (*community leader, employer, etc.*) **Letters from family members are not acceptable.**
  - Copy of documentation for any other scholarship funds received-to-date (if available).
3. The completed application package is due **June 4, 2019**. Documents submitted by the school or others (such as recommendation letter and transcripts) must also be received by June 4<sup>th</sup> or earlier.
4. Applicants will be notified via email of application status.

<sup>1</sup> Family and/or youth must be registered at Holy Comforter-Saint Cyprian, regularly attend Mass, and contribute financially to the parish.



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**Rose Marie "Bonnie" Singletary Education Fund  
APPLICATION**

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1. **PERSONAL DATA (PRINT, TYPE or submit fillable form via email)**

NAME: \_\_\_\_\_ CUMULATIVE GPA: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CURRENT SCHOOL: \_\_\_\_\_

GUIDANCE COUNSELOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_

PARENT/GUARDIAN PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Colleges you have been accepted to or awaiting acceptance (if you have already accepted, then just include that college:**

(NOTE: If you have applied to more than 3 colleges please attach an extra sheet of paper)

1<sup>st</sup> CHOICE: \_\_\_\_\_

CITY & STATE: \_\_\_\_\_

2<sup>nd</sup> CHOICE: \_\_\_\_\_

CITY & STATE: \_\_\_\_\_

3<sup>rd</sup> CHOICE: \_\_\_\_\_

CITY & STATE: \_\_\_\_\_

**2. ESSAYS** *(Please read the following instructions thoroughly. This is a fillable form. It is highly recommended that you type your essay in another document and then cut and paste the final essay into this application).*

- Your essays must be typed and double-spaced.
- Each response must be in 300-500 words.
- Your typed essay must have a 1-inch margin on all four sides of the page.

**Please respond to each of the following 3 essay questions:**

1. How have you participated in the Holy Comforter-Saint Cyprian Youth Ministries? Please list ministries, activities, dates (years), roles and contributions.

2. In what ways have you individually or as part of a group served others in the greater DC-metro area over the past two or more years? Please describe specific examples.

3. What does it mean to you to be a Catholic and how do your words and actions reflect Catholic teachings and values?

#### 4. THREE (3) LETTERS OF RECOMMENDATION

Please provide a letter of recommendation from each of the following sources (*instructions attached*):

1. An academic figure
2. An HCSC church member
3. Someone of your own choosing, but not a family member

#### IV. CERTIFICATION

In submitting this application, I confirm that all information is true and complete to the best of my knowledge. If awarded an award, I will use these funds to further my education at the college/university that I have selected for the upcoming school year. I understand that the monetary award will be sent to my chosen college/university prior to my registration.

Student's Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

#### PARENTAL/GUARDIAN SUPPORT

I am requesting that my son/daughter be considered by HCSC parish for a monetary award to support his/her college education.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_



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**Rose Marie “Bonnie” Singletary Education Fund  
Recommendation Letter Instructions**

The Rose Marie “Bonnie” Singletary Education Fund provides financial support to graduating high school seniors who are registered and active members of Holy Comforter-St. Cyprian Roman Catholic Church. Monetary awards will be given to those students who exhibit the following attributes:

1. Involvement in one or more HCSC ministries.
2. Participation in opportunities to serve others through community service.
3. Demonstration of Christian teachings and values.
4. Does well in school.
5. Displays leadership capabilities.
6. Is a good worker.
7. Is respectful, courteous, honest and dependable.

We would appreciate receiving a letter of recommendation from you attesting to the qualities, skills and attributes of the applicant. Please complete the information below and submit with your letter which you may mail (*see address above*), fax (*202-544-1385*) or email (*jcwalker@hcscchurch.org*). **Recommendations are due by June 4, 2018.** For additional information, please contact Ms. Jimmye Claire Walker at 202-546-1885 or email: *jcwalker@hcscchurch.org*.

In writing your recommendation, please include responses to the questions below. All submitted information will be kept secure and confidential and not made available to the public.

1. What is your affiliation with the student?
2. How long have you known the student?
3. Please share with us why you believe this individual should be awarded a HCSC-Singletary Education Award.

**Your Name:** \_\_\_\_\_

**Title**, if applicable: \_\_\_\_\_ **Date:** \_\_\_\_\_

**For verification purposes, please furnish your mailing and/or email address and phone number.**

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**The parishioners of Holy Comforter-Saint Cyprian Catholic Church thank you.**